

Dear Parents/ Guardians,

3rd September 2007

Re: Documents, fees and special arrangements for the new academic year

With a view to helping you and your son or ward to handle documents and fees properly at the beginning of the new academic year.

(1). Letters, forms and fees

Items No.	Items	F.1	F.2	F.3	F.4	F.5	F.6	F.7	return reply slip / payment	return form/ card
1.	Letter about documents, fees and special arrangements for the new academic year	✓	✓	✓	✓	✓	✓	✓	✓	---
2.	Student Data Form(SF01A)	✓	✓	✓	✓	✓	✓	✓	---	✓
3.	MH form (Medical History of Student)	✓	✓	✓	✓	✓	✓	✓	---	✓
4.	Notice 'Letter of excuse for being absent from school'	✓	✓	✓	✓	✓	✓	✓	---	---
5	Student Health Service application form	✓	✓	✓	✓	✓	✓	✓	---	✓
6	Student Identity card	✓	✓	✓	✓	✓	✓	✓	---	✓
7	School Calendar (2 copies: 1 for parents & 1 for student)	✓	✓	✓	✓	✓	✓	✓	---	---
8	Notice about the air-conditioning fee	✓	✓	✓	✓	✓	✓	✓	---	---
9.	Fee for 1 st term Miscellaneous items	700	500	400	300	300	300	300	\$	---
10.	Instrumental Class Proposal	If interested, submit the application form & payment by post to Sempre Music.				---	---	---	---	---
11.	MTR Student Travel Scheme application form	Students could obtain the form from your class teacher(if necessary). Application fee HK\$90 should be paid for the first time applicants.							\$	✓
12.	Subscription to Chinese and / or English newspapers	To be announced by form teacher or language teacher(s)							\$	---

‘✓’ Applicable

‘---’ Not applicable

‘\$’ fee payment

(2). Student Financial Assistance Scheme and special briefing session

1. Applicants who received the Fee Remission, School Textbook Assistance and Student Travel Subsidy eligibility certificate (in pink colour) from the Student Financial Assistance Agency must submit it to the form teachers before 7th September 2007.
2. A special briefing session for applicants will be held in the School Hall at 1:30p.m. on Wednesday, 5th September 2007. Application forms will also be distributed.

**(3) New item in school uniform: school jacket for cold weather
(water-proof jacket and heat insulation jacket)**

Starting from the current academic year, students are allowed to wear the above-mentioned jackets (which can be bought and worn separately or as a set) regardless of the weather conditions. Other jackets are not allowed.

(4) Inter-class Swimming Gala

1. Date: 18th September, 2007 (Tuesday)
2. Time: 8:15 a.m. – 12:30 p.m.
3. Venue: Tai Wan Shan Swimming Pool
(A one-minute walk from the bus terminus at Whampoa Garden;
a three-minute walk from the bus terminus at Hung Hom Pier)

Thank you very much for your kind attention.

Yours faithfully,

Mr. K. K. Sze
Principal

----- Reply Slip -----

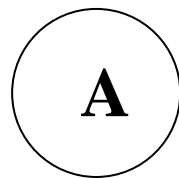
Date: _____

I, the parent/ guardian of _____(Name of Student) (Class No.: _____)
of Class _____, acknowledge the receipt of the letter regarding documents, fees and special arrangements
for the new academic year and am aware of the details.

Parent's/ Guardian's signature : _____

各位家長:

陳瑞祺（喇沙）書院
新學年通告



本校為使各家長及同學了解校方於新學年所派發的各類通告、表格、收費事宜及各特別安排，現特函通知各家長注意下列事項，亦請指導及督促 貴子弟遵行，詳情如下：

一、 各類通告、表格及收費安排

項目號碼	項目	中一	中二	中三	中四	中五	中六	中七	須交回 回條/ 費用	須交回 表格/ 証件
1.	新學年通告 (此通告)	✓	✓	✓	✓	✓	✓	✓	✓	---
2.	學生資料表 SF01A	✓	✓	✓	✓	✓	✓	✓	---	✓
3.	學生身體狀況表	✓	✓	✓	✓	✓	✓	✓	---	✓
4.	告假信通告	✓	✓	✓	✓	✓	✓	✓	---	---
5.	學生健康服務申請表	✓	✓	✓	✓	✓	✓	✓	---	✓
6.	學生証	✓	✓	✓	✓	✓	✓	✓	---	✓
7.	校曆 (兩份: 家長及學生各一份)	✓	✓	✓	✓	✓	✓	✓	---	---
8.	冷氣費通告	✓	✓	✓	✓	✓	✓	✓	---	---
9.	第一學期雜費	700	500	400	300	300	300	300	\$	---
10.	樂器訓練計劃書	如欲參加，請將表格及所需費用自行寄去 Sempre Music 公司			---	---	---	---	---	---
11.	地鐵學生乘車優惠計劃申請表	如有需要可向班主任索取表格 若首次申請須繳交港幣 90 元							\$	✓
12.	訂購中、英文報紙費用	待班主任或語文科老師容後公佈							\$	---

‘✓’ 號為適用

‘---’ 號為不適用

‘\$’ 號為所交費用

二、 有關申請高中學費減免、書簿津貼及車船津貼事宜及簡介會

1. 凡有申請高中學費減免、書簿及車船津貼而又收到資助辦事處發出的合資格證明書(粉紅色)的同學，請於九月七日前把表格交回班主任，以免延誤領款事宜。
2. 本校將於九月五日(星期三)下午一時三十分在禮堂舉行一個特別簡介會，屆時將會派發申請表給有需要的同學。

三、 新增禦寒校服 (防水外套及禦寒外套)

由本學年起，不論氣溫，學生可穿着新增設之禦寒校服 (二合一外套: 防水外套及禦寒外套，

可獨立購買及穿着)，故不可穿其他禦寒外套。

四、 班際水運會

1. 日期: 2007 年 9 月 18 日 (星期二)
2. 時間: 上午 8 時 15 分 至 下午約 12 時 30 分
3. 地點: 紅磡大環山游泳池
(距黃埔花園巴士總站約 1 分鐘步程; 距紅磡碼頭巴士總站約 3 分鐘步程)

祝
台安

陳瑞祺 (喇沙) 書院
施健群校長啓

二零零七年九月三日

----- 回 條 -----

本人及學生 _____ 班別 _____ (學號: _____) 現知悉新學年通

告內之一切內容，並會指導及督促 敝子弟遵行。

家長簽署: _____

二零零七年 _____ 月 _____ 日