

陳瑞祺(喇沙)書院
九龍何文田常和街4號
電話：二七一一八一七五



CHAN SUI KI (LA SALLE) COLLEGE
4 SHEUNG WO STREET, HOMANTIN,
KOWLOON, HONG KONG.
TEL: 27118175

1st September, 2011

Circular No. 11006

Dear Parents/ Guardians,

Homework Scheme

Homework assignments can expose the student to new material and reinforce understanding of knowledge and skills already learned in class. Homework is important. To encourage students to be self-managing and hand in homework assignments in time, the school is going to implement a homework scheme.

Students who fail to hand in homework have to attend the after-school Detention Class (from 3:20 p.m. to 4:30 p.m., at Geography Room) on the same day. Application for suspension of detention should reach the teacher-in-charge of the Detention Class. If approved, students have to submit a parent letter and attend the Detention Class next school day. Absence without reasons will be regarded as failing appointment and will be penalized.

Parents can access to the school website (<http://www.csklsc.edu.hk/homework>) to know about the homework assigned to your son every day. Enclosed please find the guidelines and password for viewing the homework records on the Internet. Thank you for your attention.

Yours faithfully,

Lee Ting Leung
Principal



Reply Slip (Circular No. 11006)

Homework Scheme

I, the parent of _____ (student's name) (Class No. ____) of
Class _____, acknowledge the receipt of the circular regarding the Homework Scheme.

Parent's/ Guardian's Signature: _____

Parent's/ Guardian's Name: _____

Date: _____

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敬啟者：

「有關功課事宜」

作業是學習重要的一環，同學須通過做功課鞏固所學知識和技能。學校於本年度推行「功課計畫」，幫助同學養成認真做功課的習慣及提升自我管理的能力。

欠交功課的同學須即日留堂。留堂時間為下午 3:20 至下午 4:30，地點為地理室。同學如有特殊原因，未能即日留堂，須向負責留堂老師報告。經負責老師批准，方可請假。請假同學須於翌日留堂，並把請假信交予負責老師。無故缺席，即為失約，將受處分。

學校期望家長能協力輔導 貴子弟做功課，養成有益學習的好習慣。家長可透過學校網頁查閱每日家課紀錄，網址為 <http://www.csklsc.edu.hk/homework>。有關使用家課紀錄網頁資料及密碼見附頁。

此致

各家長



陳瑞祺(喇沙)書院校長
李丁亮 啟

二零一一年九月一日