



12<sup>th</sup> July, 2019

Circular No. 18087

Dear Parents/ Guardians,

### Circular

1. Any student who wants to give up the school place **MUST** inform the General Office of his decision by submitting a letter written by his parent before 31<sup>st</sup> July, 2019.
2. Repeaters must get yourselves registered in the General Office on 19<sup>th</sup> July, 2019 (9:00 a.m. - 11:30 a.m.). An admission slip will be given. This must be produced on the first day of school.
3. Class allocation results will be uploaded to the school website at [www.csklsc.edu.hk](http://www.csklsc.edu.hk) on 31<sup>st</sup> July, 2019 by 9:00 a.m.
4. Students are reminded to bring at least six photographs (taken in school uniform) to school on 2<sup>nd</sup> September, 2019.
5. All personal belongings in the class must be removed and decorations must be taken down from notice-boards. Banners won during inter-class competitions may be taken by the individual winner or by the class and kept for next year.
6. 'Tong fai' for the academic year 2019/2020 will be collected from S.4, S.5 & S.6 students at the beginning of the new school year. Students who will apply for the Government Local Education Assistance Scheme will also have to pay 'Tong fai'.

The 'Tong fai' for S.4 to S.6 in the 2019/2020 school year will be collected as follows:

Class	Tong Fai per Instalment	No. of Instalment	Inclusive Fee per Annum
S.1 – 3	--	--	--
S.4	\$160.00 (\$32 x 5) \$160.00 (\$32 x 5)	1 (Sept. 2019 to Jan. 2020) 1 (Feb. 2020 to Jun. 2020)	\$320.00
S.5	\$160.00 (\$32 x 5) \$160.00 (\$32 x 5)	1 (Sept. 2019 to Jan. 2020) 1 (Feb. 2020 to Jun. 2020)	\$320.00
S.6	\$320.00 (\$32 x 10)	1 (Sept. 2019 to Jun. 2020)	\$320.00

7. Students must check their body temperature with the help of their parents before coming back to school, for attending courses or taking part in activities during the summer vacation.
8. Students must wear school uniforms when attending lessons, meetings in school except participating extra-curricular activities.
9. School re-opens on 2<sup>nd</sup> September, 2019 (Monday) at 7:55 a.m. – 12:00 noon.

Yours faithfully,

Lee Ting Leung  
Principal





敬啟者：

### 通告

- 一. 如要退學，請務必在二〇一九年七月卅一日前以家長信通知校務處。
- 二. 重讀生務須於二〇一九年七月十九日上午九時正至十一時三十分，到校務處辦理留位手續。請將獲發的留位收條於開課當日呈交班主任。
- 三. 分班結果將於二〇一九年七月卅一日上午九點正上載至學校網站 [www.csklsc.edu.hk](http://www.csklsc.edu.hk)。
- 四. 學期屆滿時，各學生必須帶走課室內的個人物品，並摘除壁報上的飾物。所有得獎班際紀念旗亦應除下，交由得獎學生保留，以班名義獲獎者則由班會負責人保管，留待下學年度開課後重新張掛。
- 五. 各學生請於二〇一九年九月二日開學日帶備最少六張相片（穿著整齊校服拍攝）回校。
- 六. 二〇一九年至二〇二〇年度的中四、五及六年級學生須於新學年初繳付堂費（包括將會申請公務員本地子女教育津貼的學生）。

二〇一九年至二〇二〇年度的中四至中六堂費如下：

班別	每期堂費	期數	每年合共
中一至三	----	----	---
中四	\$160.00 (\$32 x 5)	1 (二〇一九年九月至二〇二〇年一月)	\$320.00
	\$160.00 (\$32 x 5)	1 (二〇二〇年二月至二〇二〇年六月)	
中五	\$160.00 (\$32 x 5)	1 (二〇一九年九月至二〇二〇年一月)	\$320.00
	\$160.00 (\$32 x 5)	1 (二〇二〇年二月至二〇二〇年六月)	
中六	\$320.00 (\$32 x 10)	1 (二〇一九年九月至二〇二〇年六月)	\$320.00

- 七. 暑期期間，學生如要回校上課或參加活動，請家長協助學生在家中量度體溫。
- 八. 學生回校參與補課、開會等活動(課外活動除外)須穿著整齊校服。
- 九. 新學年將於二〇一九年九月二日（星期一）上午七時五十五分至中午十二時正開課。

此致  
各家長



陳瑞祺(喇沙)書院校長  
李丁亮 啟

二〇一九年七月十二日