

Chan Sui Ki (La Salle) College
Plan on the Use of the Promotion of Reading Grant
2024-2025

The major objectives of promoting reading:

1. To create a reading culture at school
2. To support students in exploring the local and world community

	Item*	Estimated Expenses (\$)
1.	Purchase of Books	35,500
	☒ Printed books, magazines and newspapers	
	☒ e-Books	
2.	Web-based Reading Schemes	30,000
	☒ eRead Scheme	
	☒ Other scheme: Wisdomlib e-Books & Platform, SJRC 金閱閣校園版	
3.	Reading Activities	22,000
	☒ Hiring writers, professional storytellers, etc. to conduct talks for S1 and S4 students	
	☒ Hire of service from external service providers to organise learning activities related to the promotion of reading (S4 students)	
	☐ Paying the application fees for students to participate in reading activities and competitions	
	☐ Subsidising students to participate in or apply for fee-charging reading related activities or courses	
4.	Others:	4,500
	Awards for outstanding participants of CSK Reading Schemes, Reading Sharing & Promotion Program, Read for Charity Program, HK Reading City Top 10 Book Picks and other reading activities	
	Posters, Printing and other materials for reading activities and promotion	
	Total:	92,000
		[\$66,176 (Reading Grant 24-25) + (Unspent Reading Grant)]

* Please tick the appropriate boxes or provide details.

Chan Sui Ki (La Salle) College
Plan on Use of the One-off Grant for Mental Health of Parents and Students (2024-2025)

Objective	Strategies	Success Criteria	Evaluation	Teacher in charge	Budget	Schedule
To enhance parent-child relationships while simultaneously reducing stress.	Organize an "Animal Therapy Experience" event. We hope that children and parents can improve their relationships and reduce stress in a relaxed and enjoyable atmosphere. Parents and children will interact with gentle and lovable small animals together, achieving emotional connection, stress relief, and fostering positive thinking. This also provides an opportunity for students from underprivileged backgrounds to encounter and get close to some rare animals, broadening their knowledge of different animal species.	Parents and children experience stress relief, and parent-child relationships are enhanced through the completion of the activity.	Social workers or guidance team teachers will observe the performance and interactions of parents and students during the activity. Parents and students will complete questionnaires to provide feedback on their experience.	HK Wong	\$4,970	1 st semester 2024-2025
To understand personal emotions, gain insight into oneself and others, and enhance parent-child relationships and communication.	Organize a "Parent-Child Communication Board Game Workshop" using role-playing and creative board games (such as Dixit). This allows parents and children to learn how to understand each other, strengthen cooperation, and increase mutual trust through gameplay. This is not just a game activity, but a bridge to promote parent-child relationships. The workshop includes:	Parents and children gain a better understanding of personal emotions, and parent-child relationships are enhanced through the completion of the activity.	PTA committee members, social workers, or instructors will observe the performance and interactions of parents and students during the activity. Parents and students will complete questionnaires to	SW Cheng and PTA	\$4,970	2 nd Semester 2024-2025

	Role-playing games - Emotional exploration Life event communication game (Dixit) Communication challenge tasks Parent-child sharing and reflection		provide feedback on their experience.			
To allow parents to apply the knowledge gained from positive education parenting courses through a fun activity.	Organize a "Parent-Child Laser Tag Game": Invite Mr. Kwok Kai Chun, Director from the City University's Positive Education Laboratory, to lead parents and students in a laser gun game. This activity enables parents to actively apply the knowledge learned from positive education courses and practice positive parent-child communication skills.	Parents are able to use positive communication techniques, and parent-child relationships are enhanced through the completion of the activity.	Teachers or instructors will observe the performance and interactions of parents and students during the activity. Parents and students will complete questionnaires to provide feedback on their experience.	WL Yeung	\$10,000	2 nd Semester 2024-2025
Total Budgeted Expenditure (2024-2025):					\$19,940	

EDUCATION BUREAU CIRCULAR MEMORANDUM No. 217/2023 (dated 8 December 2023)

Total Grant (to be spent by 31 August 2025): \$20,000

2024-2025 Total budgeted expenditure: \$19,940

Plan on Use of the One-off Grant for Mental Health of Parents and Students (2024-2025)

* Report to be returned to the Home-School Co-operation and Parent Education Section of EDB on or before 30 September 2025

	Area	Budget (\$)
i.	Organising parent-child or parent activities relating to promotion of the mental health of students and parents	9,940
ii.	Promoting information related to the mental health of students and parents, publications or providing resource platforms	0
iii.	Providing training programmes or activities to equip parents with the knowledge and skills related to mental health	10,000
iv.	Others (Please specify):	0
	Total Budgeted Expenditure (2024-2025):	19,940
	Estimated Unspent Balance:	60

Remarks:

1. The Grant should **not** be used for any purposes other than the procurement of programmes or activities that are related to the promotion of mental health for students and parents stated in the Circular Memorandum, such as: (i) organising activities which are not directly related to the promotion of mental health for students and parents, such as gathering activities for parents, interest classes for parents, etc.; (ii) employing teaching or non-teaching staff; and (iii) subsidising activities that take place overseas. The above examples are by no means exhaustive.

2. Schools and their PTAs may deploy the Grant to pay the expenses on refreshment for the activities, but these expenses cannot exceed 10% of the disbursed amount of the Grant.

Chan Sui Ki (La Salle) College
Plan on Use of the One-off Grant for Mental Health at School (2024-2025)

Objective	Strategies	Success Criteria	Evaluation	Teacher in charge	Budget	Schedule
To cultivate students with positive mindsets and enhance their mental health	Organize Grit and Growth Well Day for students so that their resilience can be enhanced	Most students enjoy the activity and become more resilient	Observation	Ms. HK Wong (Head of Counselling Section)	\$49,000	24 Jan 2025
To relieve students' stress	Organize a relaxation workshop for S6 students	Over 70% of students feel relaxed after the activity	Questionnaire	Ms. HK Wong (Head of Counselling Section)	\$4,000	14 Jan 2025
To take care of students' well-being	Organize an animal therapy workshop for senior form students	Over 70% of students are satisfied with the activity	Questionnaire	Ms. HK Wong (Head of Counselling Section)	\$3,000	1 st term Nov 2024
To improve students' mental health	Organize a handcraft workshop for junior students	Over 70% of students are satisfied with the activity	Questionnaire	Ms. HK Wong (Head of Counselling Section)	\$4,000	2 nd term March 2025
Total Budgeted Expenditure (2024-2025):					\$ 60,000	

EDUCATION BUREAU CIRCULAR MEMORANDUM No. 216/2023 (dated 8 December 2023)

Total Grant (to be spent by 31 August 2025): \$60,000

2024-2025 Total budgeted expenditure: \$60,000

Plan on Use of the One-off Grant for Mental Health at School (2024-2025)

* Report to be returned to the Educational Psychology Service (Kowloon 1) Section of EDB on or before 30 September 2025

	Area	Budget (\$)
i.	Organising activities and programmes related to enhancing the mental health of students and teachers	60,000
ii.	Providing support services related to enhancing the mental health of students and teachers	0
iii.	Designing and producing school-based learning and teaching resources related to mental health	0
iv.	Purchasing items, furniture and equipment to enhance the mental health of students and teachers	0
v.	Others (Please specify):	0
	Total Budgeted Expenditure (2024-2025):	60,000
	Estimated Unspent Balance:	0

Remarks:

1/ The Grant should not be used for any purposes other than the procurement of items, furniture, equipment, activities or services that are related to the promotion of mental health for students and teachers stated in paragraphs 4 to 6 of this CM, such as: (i) organising activities which are not directly related to the promotion of mental health for students and teachers, such as students' homework guidance group and teachers' interest class; (ii) employing teaching or non-teaching staff; and (iii) subsidising activities that take place overseas. The above examples are by no means exhaustive. Schools should deploy the Grant in a prudent manner and ensure compliance with the principles and purposes governing the use of the Grant.

2/ Schools may deploy the Grant to pay the expenses on refreshment for the activities but these expenses should not exceed 10% of the disbursed amount of the Grant.

Chan Sui Ki (La Salle) College
Plan on Use of the One-off Grant on Parent Education (Secondary) 2024-2025

Core Strands	Strategies	Success criteria	Evaluation	Teacher in-charge	Budget	Schedule
Understanding of Adolescent Development (A)	To develop students' positive values, enhance their positive image, and strengthen their character. Our school has invited Mr. Kwok Kai Chun Remus, Director of the Positive Education Laboratory of the City University of Hong Kong, to conduct an online certificate course called 'Positive Education for Parents'. It aims to help our parents to cope with their own and their son's negative emotions.	Parents attend and actively participate in all three lectures of the 'Positive Education for Parents' online certificate course. Parents apply the learned techniques to effectively cope with their own and their children's negative emotions.	Attendance tracking Follow-up questionnaires	WL Yeung	\$12,000	October to November 2024
Understanding of Adolescent Development (A)	To deepen mutual understanding between fathers and their children; To enhance and promote effective communication within the family, our school social workers will be conducting an engaging and insightful Character Insight Workshop aimed at fostering better understanding and communication between fathers and their sons. This workshop is specifically designed to invite parents of our students, with a special emphasis on fathers, to	Increased understanding of personality traits Enhanced father-son communication At least 75% of participating father-son pairs report improved communication and a stronger sense of connection after the workshop.	Observation by social workers, or instructors Questionnaires for parents and students	Social Worker	\$10,000	2 nd Semester 2024-2025

	participate in this enriching experience.					
Promotion of Healthy, Happy and Balanced Development of Adolescents (B)	The Career and Life Planning Section is organizing a Parents Talk, led by our career master, to address the crucial topic of Balanced Development of Adolescents. This informative session aims to equip parents with insights and strategies to support their children's holistic growth, encompassing academic, social, emotional, and career aspects. Providing parents with practical tools to guide their children towards a balanced and successful future.	At least 70% of attending parents report increased understanding of balanced adolescent development and feel more confident in supporting their children's holistic growth	Observation by teachers Survey for parents	YL Wong	\$ 5,000	2 nd semester 2024-2025
Promotion of Healthy, Happy and Balanced Development of Adolescents (B)	Social workers are hosting an essential online parental education seminar titled "Time Management in the App Era." This online workshop will address the pressing issue of how adolescents allocate their time in today's app-dominated world, offering parents valuable insights into the challenges and opportunities presented by digital technology. Participants will learn practical strategies to help their children balance screen time with other important aspects of life, fostering healthier digital habits and promoting overall well-being in the digital age.	At least 75% of attending parents demonstrate improved understanding of digital time management strategies and feel more confident in guiding their children's app usage, as measured by a post-seminar survey.	Observation by social workers Survey for parents	Social Worker	\$1,500	1 st semester 2024-2025

Promotion of Parents' Physical and Psychological Well-being (C)	The Guidance and Counselling Section will organize a Leather Goods Workshop for parents as part of our initiative to promote physical and psychological well-being. This hands-on workshop provides parents with an opportunity to learn the art of leather crafting, offering a therapeutic and creative outlet to reduce stress and enhance mindfulness. Participants will create their own leather item while enjoying a relaxing environment that fosters self-care and personal growth.	80% of participating parents report feeling more relaxed and experiencing improved mood after the workshop	Observation by teachers and instructors Survey for parents	HK Wong	\$7,000	2 nd semester 2024-2025
Promotion of Parents' Physical and Psychological Well-being (C)	Our school's biology teacher will lead an enriching Horticultural Therapy workshop in our new campus garden, designed to promote parents' physical and psychological well-being. This hands-on session will introduce parents to the therapeutic benefits of gardening, teaching them practical skills in plant care and cultivation. Participants will engage in relaxing gardening activities, learn about the connection between nature and mental health, and discover how to create their own stress-reducing green spaces at home.	At least 75% of participating parents report feeling more relaxed and connected to nature after the workshop, and express interest in continuing gardening activities at home.	Observation by teachers and instructors Survey for parents	WL Yeung	\$10,000	2 nd semester 2024-2025

Fostering Home-school Co-operation and Communication (D)	Our school is conducting a comprehensive "Needs Analysis for School-based Parent Education" to enhance home-school cooperation and communication. This initiative includes focus group interviews and a questionnaire provided by the Education Bureau (EDB). Through these methods, we aim to assess the current school situation and identify parents' specific needs. The insights gathered will be crucial in planning and tailoring next year's parent education programs to better serve our school community.	Successfully complete the focus group interviews as planned.	Collect a sufficient number of completed parent questionnaires, with a target response rate of at least 60% of the school's parent population.	SW Cheng	\$2,000	June-July 2025
Total Budgeted Expenditure (2024-2025):					\$47,500	

EDUCATION BUREAU CIRCULAR MEMORANDUM NO. 48/2024 (dated 13 March 2024)

Total grant (to be spent by 31 August 2027): \$200,000

2024-2025 Total budgeted expenditure: \$47,500

Plan on the Use of the One-off Grant on Parent Education (Secondary) 2024-2025

* Report to be returned to the Home-School Co-operation and Parent Education Section of EDB on or before 30 September 2027

	Area	Budget (\$)
i.	Organising structured or thematic parent education programmes • Total expenditure on services provided by organisations • Total expenditure on services provided by individual speakers or experts	12,000
ii.	Designing and producing school-based parent education resources	8,500
iii.	Organising school-based parent education promotional activities relating to the “Positive Parent Campaign”	27,000
iv.	Others (please specify): _____	0
	Total Budgeted Expenditure (2024-2025):	47,500
	Estimated Unspent Balance:	152,500

Remarks:

The Grant should **not** be used for any purposes other than parent education programmes or activities stated in the Circular Memorandum, such as: (i) organising activities which are irrelevant to parent education; (ii) employing teaching or non-teaching staff; (iii) subsidising parents to take part in study tours or exchange activities; and (iv) paying the expenses on meals, food and beverages of parent education activities. The above examples are by no means exhaustive.

Chan Sui Ki (La Salle) College
Plan on Use of the One-off Grant for Promotion of a Sports Ambience and MVPA60 in Schools (2024-2025)

Objective	Strategies	Success Criteria	Evaluation	Budget	Schedule
To organise or subsidise the participation of students, teachers and coaches in PE- /sports-related exchange activities or study visits held in the Mainland or overseas	Identify reputable sports academies or institutions in countries known for their sports excellence.	Increased ability to work effectively within a team.	Regular observational assessments during training sessions.	\$45,000 (subsidize each student \$1,800)	2 nd Semester
To hire additional non-teaching staff/qualified coaches to assist schools in promoting sports ambience and MVPA60	Hire qualified coaches to provide training and mentorship.	Students should demonstrate a commitment to attending training sessions and workshops.	Implement annual performance reviews for coaches to discuss achievements, areas for improvement, and professional goals.	\$20,000 (each team \$10,000)	Whole Year
To procure services to assist schools in promoting sports ambience and MVPA60	Invite guest speakers from the sports community to inspire students.	Measure attendance numbers and active participation during sessions.	Use self-reported data on lifestyle changes and health improvements.	\$8,000	2 nd Semester
Total Budgeted Expenditure (2024-2025):				\$73,000	

Education Bureau Circular Memorandum No. 73/2024 (dated 25 March 2024)
Total Grant (to be spent by 31 August 2027): \$150,000
2024-2025 Total budgeted expenditure: \$73,000

Plan on Use of the One-off Grant for Promotion of Sports Ambience and MVPA60 in Schools (2024-2025)

* Report to be returned to the Physical Education Section, Curriculum Development Institute on or before 30 September 2027

Area	Budget (\$)
i. To develop or procure PE-/sports-related IT services, mobile applications and related software, as well as PE-/sports-related activity kits and supporting tools	0
ii. To organise or subsidise students' participation in diversified PE-/sports-related learning activities/ competitions	0
iii. To organise or subsidise the participation of students, teachers and coaches in PE-/sports-related exchange activities/study visits in the Mainland/overseas	45,000
iv. To organise sports-related activities involving the participation of various school stakeholders, including teachers and parents, with the students	0
v. To purchase or upgrade PE/sports equipment in the school	0
vi. To develop/enhance the policy on the development of an active and healthy school campus/MVPA60	0
vii. To hire additional non-teaching staff/qualified coaches or procure services to assist in promoting sports ambience and MVPA60 in the school	28,000
viii. Others (Please specify):	0
Total Budgeted Expenditure (2024-2025):	73,000
Estimated Unspent Balance:	77,000

Remarks:

1/ The subsidies cover travelling and accommodation expenses but exclude any personal belongings, consumer items, and comprehensive personal travel insurance. The total amount of the subsidies for all exchange or study visits during the four school years must not exceed \$45,000 (i.e. 30% of the Grant)

2/ The total amount of the subsidies for all exchange or study visits must not exceed \$45,000 (i.e. 30% of the Grant).

3/ The total amount for the "One-off Grant for Promotion of Sports Ambience and MVPA60 in Schools" is \$150,000, and the total expenditure must not exceed the \$150,000; The amount on purchasing prizes should not exceed 10% of the total expenditure.

陳瑞祺(喇沙)書院
「推廣中華文化體驗活動一筆過津貼」
2024/25 學年運用計劃

範疇	策略	成功準則	評估方法	時間	負責老師	預算金額
1. 舉辦有關中華文化的科本及跨科組學生學習/體驗活動或講座	活動日：中四文化導賞 活動日：中一中國藝術表演及攤位 試後活動工作坊(全校學生)	學生透過文化導賞，加深對文化歷史的認識。 學生投入活動。 學生投入活動。	工作紙 觀察學生表現 問卷調查	9/4/2025 9/4/2025 全學年	MY Lau YM Chan & SH Leung MY Lau	\$15,000 \$30,000 \$3,000
2. 舉辦或資助學生參加有關中華文化的本地或內地的聯校活動或比賽	歷史文化劇場(中一至中三)	學生投入活動	問卷調查	20/2/2025	WF Tse	\$12,000
3. 舉辦或資助學生參加本地文化考察或參觀活動	小足跡大腳印本地歷史考察團(全校學生) 中文導賞(中五)	學生積極參與中國歷史有關的活動。 學生透過文化導賞，加深對文化歷史的認識。	 工作紙	全學年	WF Tse MY Lau	\$5,000 \$12,000
5. 採購及發展中華文化學與教資源	購買教材(中史科組) 購買書籍(全校學生)	學生積極參與中國歷史有關的活動	完成專題報告	全學年	WF Tse WF Tse	\$15,000 \$2,500

6. 資助學生及隨團教師前往內地，參加學習中華文化的交流活動	1 天內地交流團(初中)	讓學生透過親身體驗，從多角度認識國家的歷史、文化和不同方面的發展現況，從而加深了解香港和國家的關係的機遇和會面對的挑戰。	反思工作紙	2025 年 4 月	YY Kwan	\$15,000
總數						\$109,500

根據教育局通函第 65/2024 號 (2024 年 3 月 25 日發出)

一筆過津貼總金額 (2026/27 學年或之前運用直至 2027 年 8 月 31 日止): 共 30 萬

2024/25 學年預算開支金額: \$109,500

「推廣中華文化體驗活動一筆過津貼」

2024/25 學年預算開支

須於 2027 年 9 月 30 日或以前填妥報告並把正本交回教育局課程發展處中國語文教育組]

	範疇	預算開支金額 (HK\$)
1	舉辦有關中華文化的科本及跨科組學生學習／體驗 活動或講座	48,000
2	舉辦或資助學生參加有關中華文化的本地或內地的聯 校活動或比賽	12,000
3	舉辦或資助學生參加本地文化考察或參觀活動	17,000
4	發展有關中華文化的課程	0
5	採購及發展中華文化學與教資源	17,500
6	資助學生及隨團教師前往內地，參加學習中華文化的 交流活動	15,000
7	其他（請註明）：	0
	2024/25 學年預算開支總數	109,500
	預算津貼餘款	190,500

備註：

1. 「推廣中華文化體驗活動一筆過津貼」總金額為 30 萬元，總開支金額不應多於 30 萬元；而購買獎品的支出不可超過總開支金額的 10%。